

**CONSTITUTION  
OF  
SPEAN BRIDGE GOLF CLUB**

**2014**

**FOUNDED**

**1954**

1     **NAME**

The Club shall be named "The Spean Bridge Golf Club" (hereinafter referred to as the Club).

2     **OBJECT**

The object of the Club shall be to encourage the promotion and maintenance of facilities for playing the game of Golf and of suitable Clubhouse accommodation for members.

3     **OFFICE-BEARERS**

The Office-bearers, who shall be honorary and must be members of the Club, shall consist of a President, the Captain, Vice-Captain, Secretary, Treasurer.

4     **MANAGEMENT COMMITTEE**

4.1    The Management Committee of the Club (hereinafter referred to as the Committee) shall consist of the above Office-bearers and 6 (six) Committee members as elected at the Annual General Meeting 2 (two) of which must be members of the Ladies section.

4.2    All Management Committee members shall be members of the Club.

4.3    The members of the Management Committee will hold office for a period of two years and will be eligible for re-election.

4.4    If the post of any officer or other committee member should fall vacant after election the Committee shall have power to fill the vacancy.

4.5    From March to October, the Committee shall, at intervals not exceeding one month, hold meetings for the despatch of all competent business.

4.6    All matters of expenditure directly affecting any member of the Committee shall be dealt with in his/her absence.

**POWERS OF THE COMMITTEE**

- 5.1 The Committee shall be responsible for the management of all matters connected with the Club and, except as hereinafter provided, shall be entitled to deal with the property and assets of the Club in any way which may seem to them is in the interests of the Club.

The Committee shall not have the power to sell heritable property of the Club, or let the same on lease or to erect any building or make addition to any building or to effect repairs at a cost exceeding £ 10,000, or to purchase heritable property without the approval of two-thirds of the members of the Club present, entitled to vote and voting at a General Meeting.

- 5.2 The Committee shall have power to frame Bye-laws and Rules regulating:

Hours of play of all members

Allocation of Clubhouse rooms

Conditions relating to the opening of the Clubhouse.

- 5.3 The Committee shall have power to appoint such sub-committees with such powers as the Committee deem necessary and shall have power to co-opt to each such sub-committee 2 additional Club members who, however, shall not "ipso fact" become members of the Committee.

The Captain and Secretary shall be ex-officio members of such subcommittees.

- 5.4 The Committee shall have the power to enter into contract with such parties as deemed necessary for the maintenance of the course and any properties. Such contracts for work must adhere to present Health and Safety Legislation in relation to workers.
- 5.5 The Committee has the power to take out membership of such organisations considered to be of assistance and compatible with the objects of the Club.
- 5.6 The Committee is required to publish an appropriate Health and Safety Policy and ensure its compliance by those falling within its scope.

6 **FINANCE**

- 6.1 The Committee must ensure that all income and property, from whatever source, shall be used solely for furthering the objectives of the Club as set forth in this Constitution and for no other purpose.
- 6.2 The financial year of the Club shall run from the first day of November until the last day of October each year.
- 6.3 The Treasurer shall keep correct and proper books showing the financial affairs of the Club and provide information to enable the presentation of a 6-month statement showing the financial position of the Club.
- 6.4 The Treasurer shall be responsible for the preparation of the annual accounts of the Club.
- 6.5 All cheques drawn on Club accounts shall be signed by the Treasurer and the President or Secretary of the Club and be related to invoices and orders.
- 6.6 The Treasurer shall lodge all cash as received in such bank as the Committee may decide and shall not overdraw any account except to the extent approved by the Committee.
- 6.7 The accounts shall be audited by an independent auditor elected annually at the Annual General Meeting.
- 6.8 All members of the Club shall be considered to be jointly responsible for financial liabilities of the Club.

## MEETINGS

### 7.1 Annual General Meeting

The Club shall hold an Annual General Meeting before the end of February. Notice of the Annual General Meeting shall be posted at the Clubhouse and community notice boards at least 10 days before the date of the meeting. The quorum for an Annual General Meeting shall be 15.

The business of the Annual General Meeting shall be:

7.1.1 Approve the Minutes of the previous year's Annual General Meeting.

7.1.2 Reports from the President, Captain and Secretary shall be presented.

7.1.3 The Treasurer shall present a report and submit, for approval, the audited annual accounts.

7.1.4 Elect the Management Committee.

7.1.5 Consider changes to the Constitution.

7.1.6 Deal with other relevant business.

### 7.2 Special General Meeting

A Special General Meeting shall be called by an application in writing to the Secretary supported by at least 7 members of the Club. The signed requisition must specify the business to be put before the meeting. The Special General Meeting shall be called by posting notice at the Clubhouse and on Community notice boards 7 days prior to the date of the meeting.

### 7.3 Voting Rights

7.3.1 Only Ordinary Members in good standing shall be entitled to vote at General Meetings. The Chairperson shall have a deliberate as well as a casting vote at all meetings.

7.3.2 Decisions put to the vote, including changes to the Constitution, shall be resolved by a simple majority.

## 8 SUBSCRIPTIONS

- 8.1 Subscriptions shall be subject to consideration and decision at the Annual General Meeting. Subscriptions will be due for payment within one month of the Annual General Meeting.
- 8.2 Members, on paying this subscription, are considered thereby to have committed themselves to the Constitution, Rules and Bye-laws of the Club and on these conditions entitled to enjoy the advantages and privileges of the Club.
- 8.3 Each member of the Club shall communicate his/her address or alteration to their address to the Secretary.

## 9 MEMBERSHIP

The membership of the Club shall consist of Honorary Members, Ordinary Members, Lady Members, Junior Members and Temporary Members.

- (a) Honorary Members. The appointment of an Honorary Member shall be by a unanimous vote at the Annual General Meeting. Only such persons deemed desirable in the interests of the game or the Club or have rendered recognisable service to the Club may be eligible.
- (b) Ordinary Members. Applications for membership are to be decided by a simple majority vote of the Committee who shall not be bound to assign any reason for refusal.
- (c) Lady Members. Lady Members shall have the same status within the Club as Ordinary Members and may hold office in the Ladies Section.
- (D) Junior Members. Youths or girls under 18 years at the date of admission will be deemed to be Junior Members. The facilities of full Ordinary Membership may be extended to Junior Members at the discretion of the Committee.
- (e) Temporary Members. Visitors purchasing daily or weekly tickets shall be deemed to be Temporary Members. The fees for temporary membership shall be determined at the Annual General Meeting.

Temporary Members' names shall be recorded in an appropriate register.

The Committee shall have the right at any time to terminate a temporary membership without assigning any reason therefore.

Country Members. Applications for country membership will be decided by a simple majority vote of the Management Committee. No person may be admitted as a Country Member whose ordinary residence is within a radius of 18 miles of the Clubhouse.

## 10 **CHANGES TO THE CONSTITUTION**

- 10.1 Proposals to change the Constitution shall be notified to the Secretary who shall call a Special General Meeting to consider such proposals. Notice of the meeting, in terms of 7.2, shall contain details of the said proposal.
- 10.2 A Special General Meeting shall, under 10.1, take place within 6 weeks of the Secretary receiving such proposals. Where proposals are received after 31 October they shall be discussed at the Annual General Meeting.
- 10.3 All proposals for changes to the Constitution shall be signed by 2 (two) members eligible to vote at a General Meeting.

## 11 **DISSOLUTION**

If the Management Committee, by a two-thirds majority, decide at any time, on the grounds of expense or otherwise, it is necessary or advisable to dissolve the Club it is bound to call a Special General Meeting of the Club giving notice of 21 days and stating the terms of the proposal. If such a proposal be confirmed by a two-thirds majority of those present and entitled to vote the Management Committee will have power to dispose of any assets held by or on behalf of the Club. Assets of the Club shall not be distributed amongst the members of the Club in any way whatsoever. After the satisfaction of proper debts and liabilities, any assets or funds remaining will be distributed to registered local charities.

## 12 **RULES OF THE GAME**

The Rules of the Game shall be those of the Royal and Ancient Golf Club of St Andrews as amended from time to time and such local rules as may be determined by the Committee.

## 13 **GENERAL**

- (a) No notice, picture, print, engraving or document of any kind shall be posted in or removed from the Clubhouse except by the authority of an Office Bearer or the Committee. Notices relating to the Club shall be signed by the Secretary.
- (b) All requisitions or complaints must be intimated in writing to the Secretary.